

## **Minutes of Board Meeting of Berks, Bucks & MK and Oxon (BBO) Food Group CIC**

Monday 29<sup>th</sup> March 2010 5 pm to 6 pm. The Fishes, Hinksey, Oxon.

### Present:

Chris Rawson	Director	Chair	Bucks CC
Tamara Schiopu	Director		BBO Food Group CIC
Clare Marriage	Director		Doves Farm, Berks
Jane Bowler	Director		Dews Meadow Farm, Oxon
Phillip Emmett	Director		Emmett's Farm, Bucks
Henriette Reinders	Director		SEFGP
Colin Wainwright	Director		Quince Products
Susie Ohlenschlager	Observer		OCC
Elaine Cook	Observer		CCB
Wendy Hole	Minutes		BBO Food Group CIC
Wendy Tobitt	PR		BBO Food Group CIC (5.30pm)

Apologies: Jodie Cavaye, Director, Copas Traditional Turkeys, Berks.

#### 1. Minutes; Matters arising: – Chris Rawson

Matters arising include projects update and future sustainability which are noted at point 2 of these minutes.

Minutes from the previous meeting Mon 25<sup>th</sup> Jan 10 agreed. Posted on [www.local-food.net](http://www.local-food.net)

#### 2. Projects Update – Tamara Schiopu

- (i) Food Guide – individual copies distributed to Directors. 10 000 copies have been printed and are being distributed this week.
- (ii) Success Portfolio – printed copies distributed to Directors, who were asked to use it for meetings and fund raising opportunities. The case studies are also available on the website at [www.local-food.net](http://www.local-food.net) to be printed off and on the SEFGP website. A copy has been sent to SEEDA.

- (iii) Hospitality Membership Launch – generated business for producers that attended. 3 new hospitality members have joined the food group and a follow up will be made in April.

#### Working Plan and Budget for 2010 – 2011

Sheet distributed and discussed.

From 1<sup>st</sup> April any additional activities will need to have a budget for extra funds to pay for the additional hours, for example the OC Show grant for £4 000 includes 4-5 days of time for Tamara.

It was noted that Board Members should be asked for and available for extra assistance when ever needed.

#### 4. Guest Speaker Philip Wootton Business Links for Oxon and Bucks

There are many changes happening currently within Business Links and from 1<sup>st</sup> April Business Links in the South East will be managed by Serco. The contact for the Food Group will be Deborah Wyatt at Serco.

#### 6. AOB

Vote of thanks to TS and CR for all their efforts in securing a working future for the Food Group.

Chris Rawson Chair is standing down with immediate effect. Philip Emmet will stand in as Chair until Sept.

Wendy Hole Membership Co ordinator is leaving the Food Group as her contract ends on 31<sup>st</sup> March

Next meeting: Monday 5<sup>th</sup> July 2010 3pm, Bucks, The Cocoa Pod, Stone, nr Aylesbury